

Chapter 5. Memorials, Resolutions, and Petitions

- 5.1** The term "memorial" designates a declaration or petition addressed to the President for transmission to the Regents; the term "resolution" designates a declaration or petition addressed to the President but not intended for transmission to the Regents.
- 5.2** Memorials on matters of University concern may be initiated by the Division. Memorials which have been approved by the Assembly or another division shall be submitted promptly to the Division for immediate discussion at a special meeting or as a special order at a regular meeting of the Division. Any recommendations made by the Division concerning the proposed memorial shall be forwarded to the Assembly which acts as a conference committee to reconcile divergencies. The proposed memorial is then submitted by the secretary of the Senate to a mail ballot of all voting members of the Senate. Such ballot will be accompanied by arguments pro and con compiled by the Chair of the Assembly.
- 5.3** In the Division final action on proposed memorials, resolutions, or petitions, or on proposed substitutes therefor, which have not been included in the written notice of meeting, may be taken at the meeting at which they are proposed unless action is deferred in one of the following ways:
- 5.3.1** By a majority vote, the proposal may be referred for consideration to an appropriate standing committee or subcommittee, or to a special subcommittee, with or without instructions that the committee submit a written report at a designated regular or special meeting of the Division. Any such committee's report, containing the text of the proposal, shall be included in the call for the meeting at which the report is to be presented for action.
- 5.3.2** If the proposal is not referred to a committee, notice may be given of intention to move referral to a mail ballot. After opportunity for debate on the main motion, the motion to refer to mail ballot shall be put and if approved by a vote of twenty-five percent of the voting members present, shall be passed.
- 5.3.3** If 5.3.1 or 5.3.2 is not invoked, the proposal may be put over to a special meeting or the next regular meeting of the Division on vote of at least ten percent of the voting members present, in which case the text of the proposal, and the amendments thereto or substitutes therefor, shall be included in the notice of the meeting.