

**COLLEGE OF HUMANITIES, ARTS, AND SOCIAL SCIENCES  
REGULATIONS  
(En 24 Apr 75)**

**HSR1**      *Status of Students*

**HSR1.1**    *Categories of Students*

**HSR1.1.1** The categories of students are (1) regular students, (2) special students, (3) limited students, as defined in the Manual of the Academic Senate, Regulations 310, 312, 314, 650.

**HSR2**      *Registration and Course Work*

**HSR2.1**    *Faculty Advisers*

**HSR2.1.1** Departments and non-departmental programs in the college may assign a Faculty adviser to each of their majors and may require students to obtain an adviser's signature before enrolling in classes, submitting an academic petition, or making any change to their class schedule. It is the student's responsibility upon declaring a major to inquire whether such counseling is required by the department. Counseling for undeclared students is available in the Student Affairs office of the College of Humanities, Arts, and Social Sciences. (Am 27 Jan 76)(Am 25 May 00)

**HSR2.2**    *Student Responsibility*

**HSR2.2.1** Students should plan their program of studies carefully in consultation with their academic advisor. They should go to their the Associate Dean of the college with any irregularities in the program that may require special approval. It is the student's responsibility to ensure that all requirements for graduation are satisfied. (Am 25 May 00)

**HSR2.2.2** Withdrawal from any course or a change in enrollment after the deadlines published in the Schedule of Classes, requires the approval of the Associate Dean of the college. (Am 25 May 00)

**HSR2.3**    *Registration/Enrollment Regulation*

- HSR2.3.1** The confirmation of classes is a student's selection of courses to be pursued in any term.
- HSR2.3.2** Each term, students are required to register and enroll by the date set by the campus. Selection of courses must be approved by an academic if this is required by the student's major department or program. Students who do not attend the first class meeting may be dropped from the course. (Am 25 May 00) (Am 31 May 01)
- HSR2.3.3** A student is expected to make regular progress toward the degree. For undergraduate students, enrollment in less than 12 units must have the approval of the Associate Dean. (Am 4 Feb 88) (Am 25 May 00)
- HSR2.3.4** An undergraduate student on probation, or subject to dismissal, may not enroll in more than 14 quarter units without the consent of the students' academic advisor. (Am 25 May 00)
- HSR2.3.5** After on-line enrollment in classes is closed, students may request changes in courses by formal petition. (Am 23 Feb 78) (Am 25 May 00)
- HSR2.3.6** Courses may be added until the end of the third week of instruction with the consent of the instructor. No course may be added after that time without approval of the Associate Dean. Any addition that would increase the student's academic load to more than 18 units must also be approved by academic advisor. (Am 23 Feb 78) (Am 25 May 00)
- HSR 2.3.7** A student may add a course up to the end of the second full week of instruction. With the approval of the instructor and advisor, a student may also add a course during the third full week of instruction. (En 21 Nov 03)
- HSR2.3.7.1** A student may drop a course without prior approval no later than the end of the second full week of instruction. From the third through the sixth full week of instruction, a course may be dropped with the approval of the advisor. Any withdrawal which would reduce the undergraduate student's academic load to less than 12 units must be approved by the Dean. (AM 21 Nov 03)
- HSR2.3.7.2** In the College of Humanities, Arts, and Social Sciences, instructors and departments can enforce policies in which students may be required to forfeit their seats in particular courses by removing students' names from the roster after the first full week of classes and up to the end of the second full week of instruction – if students do not meet attendance requirements approved by the Executive Committee and posted in the *Schedule of Classes* (if they are standing policies) or course syllabi (if they apply to a course that is not taught

on a regular basis). A student who is removed from a course roster for not meeting attendance requirements will not be allowed to continue in that course, and will receive an "F" or an "NC" unless the student formally drops the class. (En 21 Nov 03) (AM 22 May 03).

**HSR2.3.7.3** A course dropped after the end of the second full week of instruction will remain as a permanent transcript entry showing course number and title, with a transcript symbol of W, signifying withdrawal, entered in the grade column. (En 21 Nov 03)

**HSR2.3.8** With approval of the Associate Dean, students may withdraw from the University until the last day of instruction. (Am 23 Feb 78) (Am 25 May 00)

**HSR2.3.9** Any changes in a student's schedule of classes not covered by the above regulations must have the approval of the Associate Dean. (Am 23 Feb 78) (Am 25 May 00)

**HSR2.4** *Major Requirements*

**HSR2.4.1** There are three types of majors: departmental, interdepartmental, and individual. Requirements for departmental majors and interdepartmental majors are established by the respective departments or interdepartmental committees. A student may design an individual major in consultation with a Faculty member. Individual majors are subject to approval by the CHA&SS Interdisciplinary Committee and the Associate Dean of the College. (Am 27 Jan 76) (Ed 28 May 98) (Am 28 May 98)

**HSR2.4.1.1** A major shall consist of no fewer than 36 and no more than 72 upper-division units. (Am 25 May 00)

**HSR2.4.2** For students seeking the Bachelor of Arts Degree, the student's major department or non-departmental program may specify course requirements up to a maximum of 92 quarter units (interdepartmental majors and students majoring in more than one discipline within the same department are excluded from this limitation. Students who are candidates for the degree Bachelor of Arts may not receive more than 80 units of credit for work taken in their major disciplines except for those courses specifically required by the college, with the exception of majors in Music who may count a maximum of 102 units of Music course work toward the Bachelor's Degree. (Am 11 Oct 79) (Am 25 May 00)

**HSR2.4.3** For students seeking the bachelor of science degree, the student's major department or non-departmental program may specify course requirements up to a maximum of 108 quarter units; provided, however, that of the 108 units not less than 40 upper division units may be required in the major department or non-departmental program. Students who are candidates for the degree

bachelor of science may not receive more than 108 units of credit for work taken in their major department or non-departmental program. (Am 27 Jan 76)  
(Am 25 May 00)

- HSR2.4.4** A student may elect a second (or third) major within the College of Humanities, Arts, and Social Sciences or a second (or third) major in a department or program of another college. In such cases, the student must complete all course requirements for each of the two (or three) majors chosen, and must complete a minimum of 36 upper division units (BA degree) or 40 upper-division units (BS degree) in each of the chosen areas. Up to 8 units in courses acceptable for the two (or three) majors may be counted toward the or 40 upper division units required for each major. Where the multiple major offers the same degree and includes departments or programs in more than one college, students will be expected to satisfy the college requirements of the college of their choice. If the multiple majors include different degrees, the college breadth requirements for each degree designation must be satisfied. If the multiple majors lead to different degrees (BA and BS) it will be noted on the transcript. A declaration of two (or three) majors requires approval of the Associate Dean of the colleges concerned and filed by the students with their chosen college. (Am 25 May 00)
- HSR2.4.5** All courses specifically designated for a major must be completed in regular or summer session at UCR. Exceptions to this policy must have the approval of the student's departmental or program Chair.
- HSR2.4.6** A student may transfer from one major to another by filing a change of major petition which requires approval of the Associate Dean. (Am 25 May 00)
- HSR2.4.7** Transfer students must complete a minimum 16 upper division units in their major on the Riverside campus for the bachelor's degree.
- HSR2.4.8** A grade point average of at least 2.0 in upper division courses taken in the field of the major is required for graduation.
- HSR2.5** *Credit by Examination*
- HSR2.5.1** A student who wishes to have the privilege of examination for degree credit must be in residence and in good academic standing.
- HSR2.5.2** A student may take examinations for degree credit in courses offered in the college, without formally enrolling in them with the exception of English composition courses (see HSR2.5.5) (Am 25 May 00)
- HSR2.5.3** Arrangements for examinations for degree credit must be made in advance with the Associate Dean of the college and (where the student's major

department requires it) with the student's academic advisor. The approval of the Associate Dean of the college, the instructor who is appointed to give the examination, and the academic advisor (where required by the major department) are necessary before the examination may be given. (Am 25 May 00)

- HSR2.5.4** The results of all examinations for degree credit, either with grades or with a satisfactory/no credit report, are entered upon the student's record in the same manner as they are entered in regular courses of instruction. (Am 25 May 00)
- HSR2.5.5** English composition requirements may not be met with credit by examination (En 30 May 96)
- HSR2.6** *Undergraduate Credit for Graduate Courses*
- HSR2.6.1** A student who has a grade point average of at least 3.0 in all courses taken in the University or who has shown exceptional ability in a special field may take a graduate course for undergraduate credit, with the permission of the instructor concerned, within the limitations specified by Systemwide Regulation 740C (Am 27 Jan 76)
- HSR2.7** *Enrollment on a Satisfactory/No Credit Basis*
- HSR2.7.1** An undergraduate student in good academic standing may receive credit for courses undertaken and graded "S" on the Riverside campus to a limit of one-third of the total units undertaken and passed on the Riverside campus at the time the degree is awarded. This same limitation applies to courses that are only graded Satisfactory/No Credit. Units completed on another campus of the University by a Riverside undergraduate enrolled as an intercampus visitor are considered Riverside work for the purposes of this regulation. (Am 25 May 00)
- HSR2.7.1.1** Courses which are required in, or prerequisite to the undergraduate student's major subject may not be taken on a Satisfactory/No Credit basis unless approved by the Chair of the student's major department. (Am 25 May 00)
- HSR2.7.1.2** Limited status or special status students may take courses on a Satisfactory/No Credit basis only with the approval of the Associate Dean of the school or college in which they are enrolled. (Am 25 May 00)
- HSR2.7.2** Units earned on a Satisfactory/No Credit basis will be counted in satisfaction of degree requirements, but such courses will be disregarded in determining the student's grade point average. (Am 25 May 00)

- HSR2.7.3** Students are permitted to add Satisfactory/No Credit their schedule of classes or delete Satisfactory/No Credit from their schedule of classes until the end of the eighth week of instruction. (Am 26 May 88)(Ed June 91) (Am 25 May 00)
- HSR2.8** *Minors* (En 9 Jun 77)
- HSR2.8.1** A disciplinary minor is a sub-set of courses selected from a noninterdisciplinary major. It is proposed by the sponsoring department or program and approved by the Executive Committee, the Faculty, the Committee on Educational Policy and the Academic Senate. Among these courses must be a sufficient number (totaling 16 unites) selected from courses accepted for the major. (Am 22 May 86) (Am 25 May 00)
- HSR2.8.2** An interdisciplinary minor is a set of courses focused on an interdisciplinary thematic area, proposed by the Executive Committee, and approved by the Faculty, the Committee on Educational Policy and the Academic Senate. Each minor is to be supervised by a representative committee of at least four Faculty members. (Am 22 May 86)
- HSR2.8.3** A minor shall consist of no fewer than 16 and no more than 28 units of organized upper division course work. (Am 22 May 86) (Am 25 May 00) No overlap may occur among courses used to satisfy upper-division course requirements for a major and a minor. (Am 27 May 99)
- HSR2.8.4** A grade point average of at least 2.0 in upper division courses taken in the field of the minor is required graduation. (En 28 Jan 82) (Am 25 May 00)
- HSR2.8.5** Courses in the minor may be applied toward college breadth requirements (En 30 May 96)
- HSR3** *Degree Requirements*
- HSR3.1** *General Requirements*
- HSR3.1.1** **Units.** A minimum of 180 units of academic work is required for graduation. Not more than six units of Physical Education activity courses or their equivalent may be counted toward the 180 unit requirement for the Bachelor's Degree. No 400 series or equivalent courses and no more than three courses in the 300 series or equivalent may be counted toward the 180 unit requirement. A maximum of 216 units is allowed toward the bachelor's degree. (See definition of these course categories in Senate Regulation 740D and 740E) (Am 25 May 00)
- HSR3.1.2** **Grade Average.** A grade point average of at least 2.0 in all courses undertaken in the University of California is required for graduation.

- HSR3.1.3** **Concurrent Enrollment.** Concurrent enrollment in any course offered by University Extension (including correspondence courses) or by other institutions is not permitted except by prior approval of the Associate Dean of the college.
- HSR3.1.4** **Senior Residence.** Thirty-five of the final 45 units completed by each candidate prior to receiving the Degree of Bachelor of Arts or Bachelor of Science must be earned in residence on the Riverside campus. Nor more than 18 of the 35 units may be completed in summer session courses on the Riverside campus. The minimum residence at the University of California required for a degree is three quarters. One of these may be completed in the summer session on the Riverside campus provided the student carries at least 12 units, unless a reduced load is approved by the Associate Dean of the college. Courses completed in the University of California Extension are not considered work in residence.
- HSR3.1.5** **Filing of Candidacy.** Students must declare their candidacy for the Bachelor's Degree with the Dean's office at the beginning of their final quarter in accordance with the dates published in the Schedule of Classes. (Am 25 May 00)
- HSR3.1.6** **Honors.** Honors with the Bachelor's Degree are awarded to students who complete their work at the University of California with distinction and meet the policies laid down by the committee on honors. Honors are granted by the Faculty at graduation as follows: honors, high honors, highest honors. (Am 25 May 00)
- HSR3.2** *Breadth and Subject Requirements for the Bachelor of Arts and Bachelor of Science Degrees (Am 27 Jan 76)*  
[HSR3.2.1 English Composition: deleted 7 Nov 91]
- HSR3.2.1** **Humanities:** 20 units in Humanities as described in R6.3 for the A.B. Degree; thus, B.S. students are also required to complete 20 units. Internships and independent study courses, and courses cross-listed with Business Administration, Education or Physical Education, may not be used to satisfy this requirement. (Am 22 May 86)(Am 26 May 88)(Am 8 Feb 90)(Am 7 Nov 91 & renumbered from 3.2.2) (Am25 May)(Am 5 Feb 98)
- HSR3.2.2** **Social Sciences:** 16 units in Social Sciences as described in R6.4 for the A.B. Degree; thus, B.S. students are also required to complete 16 units. Internships, independent study courses, and courses cross-listed with Business Administration, Education or Physical Education may not be used to satisfy this requirement. (Am 22 May 86)(Am 26 May 88)(Am 8 Feb 90)(Am 7 Nov 91 & renumbered from 3.2.3) (Am 5 Feb 98)

- HSR3.2.3 Foreign Language (Bachelor of Arts Degree):** The Foreign Language Requirement (except for Foreign Language majors who satisfy the spirit of the language requirement by majoring in one or more languages) may be satisfied in two ways: (Am 24 May 90)(renumbered 7 Feb 91)(renumbered from 3.2.5 on 7 Nov 91) (Am 25 May 00)
- HSR3.2.3.1** (1) By completing the fourth-quarter level or its equivalent in one foreign language at UCR or at another college or university with a minimum grade of C; American Sign Language may also be used to satisfy this requirement. (renumbered 7 Feb 91) (renumbered from 3.2.5.1 on 7 Nov 91) (Am 25 May 95) (Am 25 May 00)
- HSR3.2.3.2** (2) By demonstrating proficiency at the fourth-quarter level on a foreign language placement exam offered by one of the foreign language departments at UCR. This test does not yield unit credit; it only determines whether the Foreign Language Requirement has been met, or in which course in the language sequence a student should enroll. (renumbered 7 Feb 91)(Am 7 Nov 91 & renumbered from 3.2.5.2)
- HSR3.2.3.3** For majors shared between the College of Humanities, Arts, and Social Sciences and other schools or colleges the number of quarters required to fulfill the Foreign Language requirement for the A.B. Degree will be determined by a committee appointed by the Executive Committees of the College of Humanities, Arts, and Social Sciences and the other school or college concerned. In no instance will this requirement be less than the minimum required by either body. (En 6 Nov 86)(renumbered 7 Feb 91) (renumbered from 3.2.5.3 on 7 Nov 91) (Am 25 May 00) [HSR3.2.4 Sciences (deleted on 7 Nov 91)]
- HSR3.2.4 Foreign Language (Bachelor of Science Degree)** The Foreign Language Requirement (except for Foreign Language majors who satisfy the spirit of the language requirement by majoring in one or more languages) may be satisfied in two ways: (Am 24 May 90)(renumbered 7 Feb 91)(renumbered from 3.2.6 on 7 Nov 91) (Am 25 May 00)
- HSR3.2.4.1** (1) By completing the third-quarter level or its equivalent in one language at UCR or at another college or university with a minimum grade of C; (renumbered from 3.2.6.1 on 7 Feb 91)
- HSR3.2.4.2** (2) By demonstrating proficiency at the third-quarter level on a foreign language placement exam offered by one of the foreign language departments at UCR. This test does not yield unit credit; it only determines whether the Foreign Language Requirement has been met, or in which course in the language sequence a student should enroll. (Am 24 May 90)(Am 7 Nov 91 & renumbered from 3.2.6.2)

**HSR3.2.4.3** For majors shared between the College of Humanities, Arts, and Social Sciences and other schools or colleges the number of quarters required to fulfill the B.S. Degree will be determined by a committee appointed by the Executive Committees of the College of Humanities, Arts, and Social Sciences and the concerned school or college. In no instance will this requirement be less than the minimum required by either body. (En 6 Nov 86)(renumbered 7 Feb 91)(renumbered from 3.2.6.3 on 7 Nov 91)(renumbered from 3.2.4.3 on 9 Nov 95) (renumbered from 3.2.6 on 24 Feb 00) (Am 25 May 00)

**HSR3.2.5** No course from a student's major discipline may be used in satisfaction of breadth requirements HSR3.2. to HSR3.2.4 (except for English majors in connection with R6.1, History majors in connection with R6.3.1, Ethnic Studies majors in connection with R6.5, and Foreign Language majors in connection with HSR3.2.3 and HSR3.2.4). However, courses outside the major discipline, but required for the major may satisfy these requirements. Students who elect a double or interdisciplinary major may apply courses from one of the majors, departments or programs in satisfaction of HSR3.2.1 to HSR3.2.4. Also, the same course may not be used to meet two breadth requirements. (En 9 Nov 95) (Am 25 May 00)

**HSR3.2.6** (renumbered 3.2.4.3)

**HSR3.2.7** (deleted 7 Nov 91)